



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

5520

Ser N09N2/4U692199

JUL 8 2004

From: Chief of Naval Operations

Subj: CLARIFYING GUIDANCE ON POSSESSION OR USE OF A FOREIGN
PASSPORT

Ref: (a) CNO memo 5520 Ser 09N2/OU532464 of 1 Sep 00

1. Reference (a) provides guidance on the possession and use of a foreign passport as it relates to security clearance adjudication standards. The following amplifies the reference (a) guidance:

a. The use and/or possession of a foreign passport is disqualifying for security clearance, unless the use and/or possession of the foreign passport has been officially approved by the appropriate agency of the United States Government. Applicants for a security clearance who indicate they possess a foreign passport (question 17d on the Standard Form 86) will be advised that unless they surrender the foreign passport their security clearance will be denied or revoked.

b. A foreign passport may be surrendered as follows:

1) The individual may return the passport to the appropriate country embassy or consulate requesting a return receipt. The receipt will be used to demonstrate that the passport was surrendered. A copy of the receipt will be attached to an explanatory memorandum and forwarded to the Department of the Navy Central Adjudication Facility (DON CAF) for adjudicative evaluation and retention.

2) If returning the passport to the embassy is impractical due to cost, security concerns, or other associated impediments, the individual may elect to destroy the foreign passport as witnessed by a DON security official. The witnessing security official will document the destruction of the foreign passport in an explanatory memorandum, which will be forwarded to the DON CAF for adjudicative evaluation and retention.

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